

PRIVACY POLICY OF THE WEBSITE WWW.SWEDA.PL

- (1) For the Owner of this website, the protection of Users' personal data is of the utmost importance. He makes a great effort to ensure that Users feel secure in entrusting their personal data when using the website.
- (2) A User is a natural person, a legal person or an organisational unit without legal personality, to which legal capacity is granted by law, using the electronic services available on the website.
- (3) This privacy policy explains the principles and scope of processing of the User's personal data, his/her rights as well as the Administrator's obligations, and also informs about the use of cookies.
- (4) The Administrator shall apply the most modern technical measures and organisational solutions ensuring a high level of protection of the processed personal data and security against unauthorised access.

I. ADMINISTRATOR OF PERSONAL DATA

The administrator of the personal data is Sweda sp. z o.o. with its registered office at: ul. Modrzewiowa 34, entered in the register of entrepreneurs kept by the District Court for Wrocław Fabryczna in Wrocław, 9th Commercial Division, under KRS number: 0001005015, NIP: 9121938856 (hereinafter referred to as the "Owner").

II. PURPOSE OF PERSONAL DATA PROCESSING

- (1) The Administrator processes the User's personal data in order: in order to verify the proper performance of contracts related to real estate agency.
- (2) The User may also agree to receive information on new products and promotions, which will result in the Administrator also processing personal data in order to send the User commercial information concerning, among others, new products or services, promotions or sales.
- (3) Personal data shall also be processed in the fulfilment of legal obligations incumbent on the controller and in the performance of tasks in the public interest, e.g. for the performance of tasks related to security and defence or for the storage of tax documentation.
- (4) Personal data may also be processed for the purposes of direct marketing of products, securing and asserting claims or protecting against claims by the User or a third party, as well as for the marketing of services and products of third parties or for our own marketing, which is not direct marketing.

III. TYPE OF DATA

(1) The Administrator processes the following personal data, the provision of which is necessary for:

a. Data provided by the User optionally:

- date of birth;

2. in addition, the administrator also processes the following data:

- property address

IV. LEGAL BASIS FOR THE PROCESSING OF PERSONAL DATA

(1) Personal data shall be processed in accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), OJ L 119, 4.5.2016, p. 1-88, hereinafter: the "RODO Regulation".

(2) The Administrator shall only process personal data with the prior consent of the User.

(3) The granting of consent for the processing of personal data is completely voluntary.

V. USER RIGHTS

(1) The user may at any time request information from the controller on the extent of the processing of personal data.

(2) The user may at any time request the correction or rectification of his/her personal data.

(3) The User may at any time withdraw his/her consent to the processing of his/her personal data, without giving any reason. The request not to process the data may relate to a specific purpose of processing indicated by the User, e.g. withdrawal of consent to receive commercial information, or relate to all purposes of data processing. The withdrawal of consent regarding all processing purposes will result in the User's account being deleted from the website, together with all of the User's

personal data previously processed by the Administrator. The withdrawal of consent will not affect the activities already carried out.

(4) The User may at any time request, without stating a reason, that the Administrator delete his/her data. The request for deletion of data shall not affect the activities already performed. Deletion of data means simultaneous deletion of the User's account, together with all personal data stored and processed to date by the administrator.

(5) The User may at any time object to the processing of his/her personal data, both in respect of all the User's personal data processed by the Administrator, as well as only to a limited extent, e.g. as regards the processing of data for a specifically indicated purpose. The objection will not affect the activities performed so far. The raising of an objection will result in the deletion of the User's account, together with all personal data stored and processed to date by the administrator.

(6) The User may request the restriction of the processing of personal data, either for a specific period of time or without a time limitation but within a specific scope, which the controller will be obliged to comply with. This request will not affect the activities already carried out.

(7) The User may request that the controller transfer to another entity, the User's personal data processed. For this purpose, he should write a request to the administrator, indicating to which entity (name, address) the User's personal data should be transferred and what specific data the User wishes the administrator to transfer. After the User confirms his/her request, the administrator will transfer, in electronic form, the User's personal data to the indicated entity. Confirmation of the request by the User is necessary for the security of the User's personal data and to obtain certainty that the request comes from an authorised person.

(8) The administrator shall inform the User of the action taken, within one month of receiving one of the requests mentioned in the previous paragraphs.

VI. RETENTION PERIOD OF PERSONAL DATA

(1) In principle, personal data shall only be stored for as long as necessary to fulfil the contractual or statutory obligations for which it was collected. The data will be deleted immediately when storage is no longer necessary, for evidential purposes, in accordance with civil law or in connection with a statutory retention obligation.

(2) Information, relating to the contract, shall be stored for evidential purposes, for a period of three years, starting from the end of the year in which the business relationship with the User is terminated. Deletion of the data will take place after the expiry of the statutory limitation period for the assertion of contractual claims.

(3) In addition, the controller may retain archival information concerning concluded transactions, as their retention is related to the User's claims, e.g. under warranty.

(4) If no contract has been concluded, between the User and the Owner, the User's personal data is stored until the User's account is deleted from the website. The deletion of the account may take place as a result of the User's request, withdrawal of consent to the processing of personal data, or objection to the processing of such data.

VII. OUTSOURCING DATA PROCESSING TO OTHER ENTITIES

(1) The Administrator may entrust the processing of personal data to entities cooperating with the Administrator to the extent necessary for the performance of the transaction, e.g. for the preparation of the ordered goods and delivery of shipments or transmission of commercial information from the Administrator (the latter applies to Users who have consented to receive commercial information).

(2) Apart from the purposes indicated in this Privacy Policy, personal data of Users shall not be made available to third parties in any way, nor transferred to other entities, for the purpose of sending marketing materials of these third parties.

(3) Personal data of Website Users shall not be transferred outside the European Union.

(4) This Privacy Policy complies with the provisions arising from Article 13(1) and (2) of the RODO Regulation.